

## APPENDIX G

Comments:

No, I have my own car. (4)
Live in Southbrook - convenient to my home but schedule is sporadic.
Pls build a branch in Cordelia/Green Valley. In fact, if the library were here, I'd probably walk to it.
Not practical - it is at least 5-6 miles away.
Public transportation has never been convenient for the public which is why usage is low.
The library is so far it is inconvenient for my children to be driven there.
It's too inconvenient being in Fairfield.
We need a bike path going from Cordelia to Green Valley over I-80.
We do not need it.
Too much crime in Fairfield.
If the library were closer, we would go more often.
Private vehicle would still be the best way to travel from Cordelia.
Yes, if I didn't have my own car. (2)
I have too many kids (5) to try to control to use public transportation right now.
Because of my work schedule, I have to drive to use the library immediately after I pick my kids up from school.
Have small children so would use own transportation.
Carrying books on the bus is too much hassle.
Probably, but I don't use public transportation.
Do need a bus stop within 1 mile.
My daughter will use public transportation when she is in high school.
Disabled.
I would go to the library more often if it were not 20 minutes away.
I live 8 miles out of Fairfield
Car to Fairfield is only way for us out here in Green Valley.
Maybe. (3)
Live in the country.
Please build a closer library.
I live in Green Valley – no bus service. (3)
I usually combine visit to library with other city stops.
Sometimes
Doesn't make a difference.
If I didn't have a vehicle or was unable to drive.
I live 12 miles out in the country.
We live 7 miles out from town.
I have my own car and have children so it's more convenient for me to drive.
I have other errands to do - groceries, cleaning, etc. to bring home.
Live in the country.
Yes, if it came out to Green Valley.
Rarely
Live in lower Green Valley.
Perhaps, at some point
No public transportation serves my neighborhood.
Seriously doubt transportation will be available in County.
Undependable
I like to walk to the library. It is a relaxing ritual for me.

## APPENDIX G

I live in Cordelia Villages.
No need.
Use library at work.
We use it maybe once a year.
Can't drive or would use at least once a week.
I forget about the good resources there.
Because I am a resident of Napa, I have no reason to use a library in Solano County.
Live in rural area.
No parking available.
I use Vacaville because it is much nicer than Fairfield.

9. The following time periods would be more convenient to the respondents than the current open hours:

Fine as is	(23)
9:00 a.m. on weekdays	(3)
Noon to midnight	(2)
Should be open Saturday & Sunday	(2)
Open on Saturdays during school year	
Late evening	
Sat. & Sun.: 9:00 to 7:00; Mon. - Fri.: Noon to 9:00	
Sat. & Sun.: 9:00 to 6:00; Mon. - Fri.: 9:00 to 10:00	
Later at night; always long hours on Fridays & weekends	
Library is not open long enough each day	
Night/evening	(2)
Monday thru Thursday are great; need to close later on Fridays	(2)
Earlier in the a.m. on weekends	
I'm glad it's open 7 days again	
Sundays or late week nights	
It's more the location that's bad.	
It would be nice if it were open till at least 7:00 p.m. on at least one of the weekend days (Sat. or Sun.)	
Sat. 9:00 to 6:00	
I appreciate the increase in hours & days the library is open.	
Not sure of current hours	(2)
I prefer mornings but be consistent all week.	
Weekend nights.	
Much better now – thank you! (Thank all of us!)	
Anything regular.	
9 – 5 Monday – Friday	
The Internet 24/7	
Open earlier on weekends and close an hour later; otherwise hours are good.	
I was very surprised at the limited hours in the past.	
Early on weekends.	
Later on Friday nights.	(2)
Open earlier on Sunday.	

## APPENDIX G

The kids like to go to the library.
My kids study & use materials.
Borrow videos & DVDs
Obtain tax info & forms (2)
Class visit
Use meeting rooms for non-library functions, open space & Health & Social Service meetings
Donate books, CDs & magazines
Friends Store & sales
I use the Mac computer & borrow videos

13. Respondents read books and magazines, listen to music and watch videos in the following languages (other than English).

13	Spanish	1	Mandarin
5	French	1	Hindi
3	Tagalog, Pilipino	1	Chinese
3	Italian	1	Korean
2	German		

14. Respondents listed the following types of books or other materials as important to them:

241	Bestsellers	Magazines & newspapers	138
224	Nonfiction books	Books on compact disc	92
190	Children's books	Music on compact disc	86
165	Books on tape	Materials in languages	
155	Videos	other than English	57

Other:

Up-to-date technical reference books: Thomas Register, etc.	
Computer software	Religion
Young Adult books	Mysteries
DVDs	Large Print books
Reference "how to" books	Children's programs
Fiction (4)	Arts & crafts
Research material (4)	Hobbies
Periodicals on education	Cookbooks
Science, engineering, metalworking	Gardening
Physics, mechanical engineering	Materials for term paper
Science Fiction (not fantasy)	CD Roms for children
The book exchange	Travel books
Research/reference (2)	Classic fiction
Fiction – not bestsellers – specific authors	Reference magazines, i.e., Consumer Reports, etc. (2)
Health books	Bible
Research material for school projects	Technical manuals: auto repair, Computer repair, etc.
Business research material (4)	Finance (2)

## APPENDIX G

A sidewalk or bike path to the new location would be nice from the Cordelia Village area so we could walk or ride.
I strongly support a library for Cordelia/Green Valley.
This area could definitely use a library. I use the Benicia Library because it is easier to get to and the traffic from Cordelia into town is horrendous so much of the time. This area needs more places for young people especially to go and spend time. A new contemporary library would be a big benefit.
A library in this area would be a wonderful asset to the community.
Thanks you for the opportunity to comment!
I support a new library in the Cordelia/Green Valley area, but we need fire stations and cops, too!
We do not utilize the library as much as we would like because it is so far away. I think a Cordelia/Green Valley library would be a GREAT idea!!
Have a better system for book returns; I was charged for late books and it was not my fault. I don't visit as often as I used to because of this error on your part.
Mainly choose science fiction books to borrow.
If there were a library in Cordelia/Green Valley, it would be a GODSEND! We need it and would use it regularly.
I have used the library in the past and will use it again if I need to.
Get a library in Cordelia Village.
It would get much more use if it was located in Cordelia - at least by residents here.
Because of traffic congestion, the Suisun/Fairfield Libraries are not convenient (even on weekends). When we need to go to the library, we travel to Benicia. A library closer to our house would be wonderful and utilized several times a month by all family members.
I would like to see more Christian fiction books.
I appreciate the efficient ILL service and the display of new acquisitions!
You do a good job and are always helpful!
I heard you are considering putting a new library in the Green Valley area. I think we should use the funds for something else. We have enough libraries in this area.
I believe a library in the Cordelia area would be of great benefit to the local residents. As it is now, 1/3 of the evening travel hours are useless due to the traffic. A great number of residents would make use of a local library.
Very helpful to me when I need information.
We usually do not check out items that require an early return date; it is inconvenient to return them.
Need a library in Cordelia area very badly.
I truly hope a library in the Cordelia area will occur in the future. The proximity would be wonderful!
I would walk or ride my bike to a local library & I would go much more often - weekly with my family. Driving all the way into Fairfield is prohibitive.
How wonderful & convenient it would be to get a much-needed library in our community.
We would love to have a library in the Cordelia/Green Valley area. (2)
I would love to see a library in Cordelia. With the new high school there is a great need. Cordelia residents must travel to Fairfield to have their needs met.

## APPENDIX G

The library is a wonderful resource which must change with the times. It's an important part of a community.
I find your services excellent! I love the SNAP Internet site.
Last time I visited Fairfield, your ancillary help was most congenial & helpful.
I am so pleased with the many conveniences the Fairfield Library has especially as I mentioned in #13 regarding the expanded selection of books on tape. I truly appreciate our library services and the fact that our tax money has been used exceptionally well.
I mainly access psychology journal websites from my home computer and/or the computer lab at Chapman University.
Have less time to use the library than I'd like - job is too demanding.
We are pleased that our tax increase is keeping the library open longer hours.
We do not need another library! Use the one you have.
I don't feel we need another library. The Solano Co. Library is not too far for Suisun residents to use. Also the Suisun Library is adequate to use for small projects.
Do not allow food or drink in library.
Good service!
Would like more book sales.
Satisfactory service. Need more directions to different categories of reading (Mysteries, Westerns, etc.).
Used library much more when our children were at home - now I purchase most of our reading materials.
I frequent the library regularly and I see all ages of people making use of all types of library materials. May libraries never be deleted!!!!
Question: do you have links to the Internet so that I could access your data base from home?
Glad to hear there is new money appropriated for a new library & for repairs and remodeling.
Library seems fine for my use.
The SNAP Internet library link is awesome! Keep it going. I use it to reserve materials all the time.
Cordelia residents are very excited about the prospect of a library in our area. I would use the library more often if it weren't so far away.
My library is one of the best bargains for my tax dollars. It is money well spent. Thank you.
The reference librarians are always great help - so knowledgeable - pleasant. Our library is a wonderful resource for the community.
Everything is fine. Love book sales.
I plan to use the public library!
Our local library (Fairfield) is great! The staff is very helpful. Perhaps stock more Large Print locally – I can see little improvement in the areas I use.
If you were thinking of either a bookmobile or opening a branch here in Green Valley; it would be great!
Please get more current book on tape, prize books in print and on tape.
We love the special Children's events and programs.
It would be nice to have more children's activities/programs for ages 5 and over.

# APPENDIX F

## FOCUS GROUP - CORDELIA/GREEN VALLEY RESIDENTS, 2000

### SOLANO COUNTY LIBRARY

#### Focus Group

#### Cordelia/Green Valley Residents

June 7, 2000

#### Questionnaire Responses

1. Who uses the library? Yes 21 No
2. Which library do you use? (since there no library in Cordelia)  
Fairfield-Suisun  
JFK Vallejo  
Solano Community College  
Napa  
Vacaville  
Suisun  
Benicia  
Pleasant Hill
3. Satisfied with library service overall? no
4. 5 ~ unanimous
5. Satisfied with the collections? 12 satisfied
  - not enough copies of Best Sellers
  - books just not there, but getting better
  - not age-appropriate materials for children
  - more Books-on-Tape needed
  - newer reference (research) books needed
6. Satisfied with the programming? Yes 10 No       
  - need more later in afternoon or evening (times for working families)
  - include programs in city mailer & The Breeze & Cable TV
7. Satisfied with the seating? Yes 15 No       
  - more comfy chairs to read in (recliners)
  - larger storytime areas (adults should sit in back)
8. Satisfied with the computers? Yes 0 No       
  - don't use them
  - kids cat is wonderful!



## APPENDIX F

---

- enlarge Children's area
- current building is too small (= Fairfield)
- workstations scattered throughout collection
- Coffee Bar (good coffee)
- better Bookstore – not inviting an afterthought
- meeting room (local history display)
- current meeting spaces are not available and not free; booking them is difficult.
- library meeting room should be easily booked
- Internet signups?
- meeting rooms could be used for Adult or ESL
- perhaps Library meeting rooms should have more library programs
- building should have an aesthetic (and landscaping)
- inviting area for teens (configured differently)
- workstation differences (video & audio listening stations) AMEN
- larger student study spaces
- small group study rooms (with computer access)
- study carrels
- really neat

### 14. Vision for the library

- open 18 – 24 hours a day
- look like Jefferson's library at UVA
- local history exhibits throughout
- community gathering place accessible to all; in the center of other facilities
- parking where Library is in center with trees get the feeling of an institution that cares about learning
- shared parking with another facility; drought resistant plants
- atrium with water feature in center
- have Library display students' work
- a learning center for people of all ages

### 15. Other buildings with features you like

- Benicia
- author visits
- natural light (like Vacaville)
- Layton Library (location?) has group briefing room for class visits
- have older citizens come in to talk about local history
- would like local Book Discussion Group

### 16. Changes or Trends

- new High School being built (opens 9/2001)
- more homes being built (more families)

# APPENDIX E

---

## FOCUS GROUP - RODRIGUEZ HIGH SCHOOL STUDENTS, 2001

**Cordelia/Green Valley Students Focus Group Meeting,  
Rodriguez High School Library  
December 6, 2001  
10:00 am**

In attendance: 20  
Facilitator: Kathy Page  
Recorder: Nancy Wilson

1. **How many use a public library?** Almost everyone said they do
2. **Which libraries?** 12 use Fairfield, 3 use Suisun, 1 uses Hayward, 1 uses Vacaville, 1 uses JFK in Vallejo, 1 uses Oakland
3. **How often?**  
Once a week = 4  
Twice a month = 8
4. **How do you get to the library?**  
Walk – 5  
Bus – 3 or 4  
Parents drive or ride with someone -10
5. **What is it like to live here?**  
(6 live in Cordelia area, 5 live in Suisun, 7 live in Fairfield)  
It's quiet  
Windy  
Not a lot to do  
We walk around  
Go to the creek  
Country living  
Participate in Fairfield Youth Commission
6. **Where do you study?**  
Rodriguez library when it's open  
At home  
On weekends, study at home or at another library
7. **What do you like about the libraries you use?**  
Free Internet access  
Quiet place with wide variety of books  
Self-charge machines (10 have used-fun and works well)  
CDs ("but the library never has anything good")  
Videos (12)  
A lot of material on subjects  
Books on tape, books on cd, DVD (prefer DVDs, most have players)





## APPENDIX E

---

More DVDs

More computers

Have materials that teens are interested in-current interest, relevant materials, Study rooms, with aides to help with studies

Bookshop available to purchase books

National newspapers available for historical research

Better monitoring of computer time usage (catch rule breakers and people staying over allotted time)

Rocking chairs like at Rodriquez HS

Clubs or programs at the library (origami or drawing or nature)

Inviting landscaping and places to sit outside

Different days with different projects/topics to learn

Located away from highway noise so it's quiet

Many of those participating would be interested in volunteering at library if it was closer to home

10 indicated they would be interested in participating in a book club



# APPENDIX B

---

## Summary of General Survey Findings

### Patron Survey

In general, users of the Solano County Library encompass all age groups, with 20% of survey respondents 17 years of age or younger, and 35% between 40-65 years of age. Rio Vista attracted more elderly patrons (65 years or older), while Springstowne had the highest percentage of youth users of all the branches. Most patrons stayed at the library an hour or less; Fairfield and JFK (Vallejo) had the largest percentage of respondents staying two hours or more, at 17% each. Teenaged users tended to stay longer than older users: over 20% of those between 12-17 years used the library for more than 2 hours each stay, likely because they utilize the library's resources for studying and doing homework.

Although most patrons still utilize the library primarily for books, about 12% of patrons came to the library to access non-print and electronic media such as videotapes or computers. People commented that they used the Internet for the first time at the library, that they did their homework on the computers, or that they checked their e-mail at the library after work. A few patrons expressed a desire for more training, such as typing or computer training. It can be surmised that the use of electronic media will only rise with time.

Although most users continue to arrive at the library via a private automobile, 16% of patrons walked to their library, with many commenting that they liked this convenience. A much higher percentage accessed the Rio Vista (33%) and Springstowne (24%) libraries by walking than at other branches. Further, only 3% of patrons accessed the Vacaville library by walking, which is probably a result of the library's more remote location. Of those who did walk to the library, 27% of them came from school, while 11% came from work and 17% walked from home.

Many patrons wanted a larger variety of materials. Many wished for more "research-oriented" or "college-related" materials or other language materials, such as Spanish, Chinese, and Filipino publications. The desire for this type of material was seen throughout the Solano County Library system. However, the desire for more collection variety can be gauged not only from these direct comments but also from the large number of patrons who use multiple libraries. The patrons of Springstowne and Suisun City libraries (both small but not geographically isolated) had the highest percentage of patrons who used multiple libraries, with 39% of Springstowne respondents and 38% of Suisun City respondents using multiple libraries. The reasons listed for using other libraries included a larger selection and more resources "on-site."

Other reasons for using multiple libraries were that they had more hours, more programs, or were closer to people's home or work. The JFK Library and the Fairfield-Suisun Community Library had the next highest inter-library use, with 26% of Fairfield and 25% of JFK patrons using multiple libraries. Again, this

## APPENDIX B

---

**Patron Comments<sup>1</sup>:** As with all other branches in the Solano County Library system, the staff at the Fairfield-Suisun Community library was highly praised, with 42% of patrons surveyed stating that they liked the staff and that they found staff to be very friendly and helpful. Also, just over a third of survey respondents stated that they liked the collection, with about 6% of these specifically mentioning the video collection.

Although the collection was complimented by many of the patrons surveyed, a number also felt that it could be improved, with 13% stating that there could be additional, newer and larger variety, or more audio-visual materials in the library. Survey respondents specifically requested more non-English language materials (such as Spanish, Chinese, and Arabic) as well as more ethnically diverse materials (such as African-American magazines and ethnically-sensitive books for both children and adults). Other requests included children's materials, history and medical books and books on tape.

Ten percent of patron surveyed wanted to see changes in the building, such as break-out places for studying, literacy training and tutoring lighting improvements and places to get food or coffee while at the library. Another 10% of patron surveyed did not like the current computer situation at the library: respondents wanted more modern computers, computers dedicated to typing/word processing and study desks with power outlets for personal laptops.

Several representative patron comments are listed below:

- "I like the children's programs, travel books, storytime and children's books."
- "Phone assistance for renewal....ease of ordering materials. Promptness in receiving ordered items."
- "Close to home. The adult and children's section are not that far apart, my children can go over and I feel safe."
- "Staff is helpful—interlibrary loan is extremely helpful for obscure titles."
- "It's really nice for my granddaughter for storytime, only I feel that sometimes it's too noisy."
- "I appreciate the wide variety of material that the library stocks, and I like having access to the other libraries in the SNAP system"
- "Internet access and access via public transportation."
- "The personnel are all very friendly and most helpful."
- "I feel there needs to be a Kinko's-like copying and computer center for the public."
- "[The library] keeps on rearranging so I don't know where things are."
- "I don't like the noise in the library. Parents do not keep their children quiet. Some adults also are very loud. People sitting at tables in study groups are too loud."
- "When there are long assignments on the computer, they don't give you enough time."
- "Wish it would open at 9am when I bring my granddaughter to preschool."
- "I wish for a branch in North Fairfield just to return books."



## APPENDIX B

### Responses to Patron Survey question: "What do you like most about the Library?"

	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo-JFK	Vallejo-Sprngstn
<b>Collection</b>						
<b>Selection</b>	<b>30%</b>	<b>21%</b>	<b>14%</b>	<b>23%</b>	<b>29%</b>	<b>15%</b>
<b>A/V (Videos, CDs, Tapes)</b>	<b>6%</b>	<b>12%</b>	<b>6%</b>	<b>6%</b>	<b>7%</b>	<b>5%</b>
<b>Computers/Internet Access</b>	<b>14%</b>	<b>11%</b>	<b>6%</b>	<b>8%</b>	<b>12%</b>	<b>6%</b>
<b>Staff</b>	<b>42%</b>	<b>43%</b>	<b>29%</b>	<b>28%</b>	<b>36%</b>	<b>38%</b>
<b>Programs</b>	<b>10%</b>	<b>4%</b>	<b>1%</b>	<b>1%</b>	<b>4%</b>	<b>0%</b>
<b>Atmosphere</b>	<b>10%</b>	<b>12%</b>	<b>12%</b>	<b>22%</b>	<b>10%</b>	<b>12%</b>
<b>Size</b>	<b>6%</b>	<b>2%</b>	<b>4%</b>	<b>6%</b>	<b>12%</b>	<b>8%</b>
<b>Quiet</b>	<b>4%</b>	<b>5%</b>	<b>8%</b>	<b>5%</b>	<b>11%</b>	<b>6%</b>
<b>SNAP</b>	<b>5%</b>	<b>6%</b>	<b>2%</b>	<b>4%</b>	<b>4%</b>	<b>1%</b>
<b>Organization</b>	<b>5%</b>	<b>7%</b>	<b>6%</b>	<b>8%</b>	<b>4%</b>	<b>2%</b>
<b>Expanded Hours</b>	<b>6%</b>	<b>4%</b>	<b>1%</b>	<b>8%</b>	<b>4%</b>	<b>2%</b>
<b>Location</b>	<b>16%</b>	<b>11%</b>	<b>29%</b>	<b>19%</b>	<b>17%</b>	<b>33%</b>
<b>Parking</b>	<b>1%</b>	<b>0%</b>	<b>0%</b>	<b>1%</b>	<b>1%</b>	<b>--</b>
<b>Building (Total)</b>	<b>8%</b>	<b>9%</b>	<b>3%</b>	<b>9%</b>	<b>3%</b>	<b>1%</b>
<b>study/separate spaces</b>	<b>1%</b>	<b>--</b>	<b>--</b>	<b>1%</b>	<b>0%</b>	
<b>children's area</b>	<b>6%</b>	<b>3%</b>	<b>2%</b>	<b>4%</b>	<b>3%</b>	<b>0%</b>
<b>light quality</b>	<b>1%</b>	<b>2%</b>	<b>1%</b>	<b>2%</b>	<b>--</b>	<b>0%</b>

---

## **SOLANO COUNTY LIBRARY STRATEGIC PLANNING PROCESS, COMMITTEE MEETING MINUTES, 9/20/00**

### COMMUNITY VISION

Outdoor recreational users will have a countywide open space district.

Residents will support a dynamic agricultural environment.

All residents will have a sense of community. They will feel connected to the community and supported by the community.

Residents will contribute to the community.

We will work to break down barriers between people.

- Intergenerational

- Cultural

- Regional/geographic

- Socio-economic

- Racial

There will be more interactions among diverse groups.

Seniors and youth will learn to understand each other through mentoring programs.

We will all celebrate diversity and recognize diversity as a community asset.

People will understand people who are different from themselves in terms of:

- Background

- Heritage

- Religious affiliation

- Family groups

All residents will have access to a center for cultural events.

Residents will have access to cultural opportunities and education.

Residents will have opportunities to participate in the arts.

Residents will understand their place in the global economy.

People with limited English-speaking skills and with literacy problems will have opportunities to improve their skills.

Adults will have the opportunity to learn languages other than English.

Children will learn other languages in grades K-6.

Multilingual residents will have resources available to meet their recreational and educational needs.

Students will attend schools with intense parental and community involvement.

Students will receive an education that is stimulating and prepares them for life.

---

## COMMUNITY SWOT ANALYSIS

### *STRENGTHS*

#### Vacaville

- Sense of small town community
- Recognition of at-risk groups
- Efforts to help at-risk groups
- Location – access to SF and recreational opportunities
- County-wide diversity
- Affordability
- Good plan for growth

#### Suisun

- Rural environment
- Location – close to SF
- Cultural and economic diversity
- Community focus on redevelopment
- Proximity to recreational areas
- Environment conducive to economic growth
- Relatively strong economy

#### Rio Vista

- We care about what happens
- Good political leadership
- Beginnings of bio-tech industries
- Near university
- Location on river
- Strong tradition of volunteerism
- Small town

#### Vallejo

- Cultural diversity
- Location
- Cost of living
- We have lots of young people and children
- High rate of volunteerism
- Ferry

#### Fairfield

- Solano CC
- Diversity
- Lots of talented people
- Community is open and welcoming
- Central geographic location
- Small town atmosphere/big town amenities
- Climate

# APPENDIX D1

---

- No meeting space
- Job and housing problems

## *OPPORTUNITIES*

### Vacaville

- Ability to improve
- Leadership open to change
- Trained workforce

### Suisun

- Projected growth will increase tax base
- Projected growth might give us more political strength at the state level
- Room to grow and attract businesses
- We are smaller which makes it easier to change

### Rio Vista

- Waterfront and closed military base that could be developed
- Influx of newcomers
- Small schools

### Vallejo

- To develop waterfront and downtown
- Youth development program
- Further development of higher educational institutions
- Strong economic and business leadership
- Strengthening of cultural opportunities

### Fairfield

- Protect agriculture
- Expand and coordinate cultural arts
- Bring in high paying businesses
- Real cable access for the public
- Intergenerational center
- Designate open space and Bay Area Bridge trail
- Build safe place for teens 7/24
- Better urban planning
- More coordination county-wide

## *THREATS*

### Vacaville

- State and regional government
- Increased housing costs
- Transportation problems
- Naive and sheltered younger generation
- Inadequate public funding

# APPENDIX D1

## SERVICE RESPONSES

<i>Preliminary Selections</i>	19	Current Topics and Titles
	18	Basic Literacy
	17	Formal Learning Support
	17	Lifelong Learning
	15	Cultural Awareness
	13	General Information
	12	Commons
<i>Not Selected in First Meeting</i>	9	Business and Career Information
	9	Information Literacy
	7	Consumer Information
	7	Local History and Genealogy
	3	Government Information
	1	Community Referral





# APPENDIX K1

## FAIRFIELD CORDELIA LIBRARY COLLECTION GROWTH PLAN

	Adult	Teens	Children	Total
<b>Total Book &amp; AV Media Collection:</b>				47,000
<b>Circulating AV Media</b>				9,000
<b>Circulating Books</b>				38,000
Books	20,900	1,900	15,200	38,000
A55%/YA5%J40%				
AV Media	6,750	450	1,800	9,000
A75%/T5%/J20%				
Total	27,650	2,350	17,000	47,000
<b>Books</b>	<b>Adult</b>	<b>Teens</b>	<b>Children</b>	<b>Total</b>
Reference	400		50	450
New/Bestsellers	2,000		250	2,250
Genre (M,SF,W,R)	1,500		400	1,900
Fiction	6,200	700	1,800	8,700
Nonfiction	8,700	950	5,500	15,150
Careers & Jobs	400			400
Intl Languages	850		250	1,100
Large Print	350		0	350
Picture Bks/Folktales/Board Bks	0		5,700	5,700
Easy Readers	0		1,000	1,000
Uncataloged Paperbacks	250	250	250	750
Parents	250		0	250
Total	20,900	1,900	15,200	38,000
<b>Audiovisual Media</b>				
Video	600	0	150	750
Music CDs	1,525	250	200	1,975
Books on Tape & on CD	1,475	0	300	1,775
AV Kits	0	0	200	200
DVDs	2,050	0	400	2,450
CDRom Software	100	100	200	400
New Format	500	100	250	850
Language media (recreational)	250	0	100	350
Language learning	100	0	0	100
Careers & Jobs AV	150			150
Total	6,750	450	1,800	9,000
<b>Total Books &amp; AV Media:</b>	<b>27,650</b>	<b>2,350</b>	<b>17,000</b>	<b>47,000</b>

# APPENDIX K2

All shelves = 3 ft long									
Each section = single-sided, New Books, AV, Children's, Magazine Browsing calculated @11.25 sf; others @ 10.3 SF									
		Items Owned	% on Shelf	Items Shld	Shelf Type	Items/LF	LF Needed	Sections Needed	SF Needed
<b>Children's Media:</b>									
4.5	Video	150	50%	75	66"/5sh	7	11	0.7	8
4.5	Music CDs	200	65%	130	66"/AV browse	20	7	0.7	8
4.5	Books on Tape	300	75%	225	66"/5sh	8	28	1.9	21
4.5	DVDs	400	66%	264	66"/5sh	10	26	2.9	33
4.5	AV Kits	200	66%	132	66"/AV hangup	6	22	2.4	28
4.5	CDRom software	200	50%	100	66"/5sh	8	13	0.8	9
4.5	New Format	250	50%	125	66"/5sh	20	6	0.4	5
4.6	Intl Language media (recreational)	100	67%	67	66"/5sh	14	5	0.3	4
4.6	Language learning	0	66%	0	66"/AV hangup	6	0	0.0	0
	Total Children's Media:	1,800		1,118			117		115
	Total Media Collection:	9,000		5,198			487	21	356
	Total Books & Media:	47,000		31,026			3,406	203	2,305
<b>Magazines &amp; Nsps Displayed</b>									
3.8	Adult English Lang Magazine Display	90 titles	100%	90	72"/ 6sh slanted	1	90	5.0	56
3.8	Adult English Lang Magazine Backfiles	90 pambox	100%	90	84"/6sh	2.5	36	2.0	21
3.10	Adult Intl Languages Magazines	18 titles	100%	18	72"/ 6sh slanted	1	18	1.0	11
3.8	Adult English Lang Newspapers	10 titles	100%	10	84"/6sh	0.67	15	0.8	9
3.10	Adult Intl Languages Newspapers	10 titles	100%	10	72"/ 5sh slanted	0.67	15	1.0	11
3.11	Careers & Jobs	15 titles	100%	15	72"/ 5sh slanted	1.00	15	1.0	11
3.12	Teen Magazines	15 titles	100%	15	72"/ 5sh slanted	1	15	1.0	11
4.1	Children's English Lang Magazines	15 titles	100%	15	66"/5sh slanted	1	15	1.0	11
4.6	Children's Intl Languages Magazines	9 titles	100%	9	45"/3sh slanted	1	9	1.0	11
4.2	Children's Parents' Magazines	9 titles	100%	9	66"/5sh slanted	1	9	0.6	7
	Total Mag & Nsp Display:	titles		281			237	14	160
	Total Linear & Square Ft Needed:	191 titles					3,643	217.1	2,465

# APPENDIX M

## FAIRFIELD CORDELIA LIBRARY COMPUTERS AND OTHER PUBLIC EQUIPMENT

Space		Equipment Type		Units	SF/Seat	SF Needed
<b>General Access Computers</b>						
3.5	Computers for Adults	sitdown computer wkstn		8	35	280
3.6	Adult Circulating Books	stand-up computer wkstn		2	25	50
3.12	Teens Area	sitdown computer wkstn		2	35	70
4.3	Computers for Children	sitdown computer wkstn		6	35	210
3.11	Career Center	sitdown computer wkstn		2	35	70
				20		680
<b>Training Computers</b>						
3.17	Computer/Study Skills Center	sitdown computer wkstn		20	40	800
				20		800
<b>Other Public Equipment:</b>						
2.1	Express Checkout & Reserves	express checkout station		4	45	180
2.1	Express Checkout & Reserves	kiosks, interactive, stand-up		2	6	12
3.16	Business Center	copy machine		2	40	80
				8		272
<b>Printers</b>						
3.5	Computers for Adults	networked printers		4	12	48
3.12	Teens Area	networked printers		1	12	12
3.17	Computer/Study Skills Center	networked printers		4	12	48
4.3	Computers for Children	networked printers		2	12	24
				11		132

## APPENDIX C

*"It's really nice for my granddaughter for storytime, only I feel that sometimes it's too noisy."*

– Fairfield-Suisun  
Community Library customer

*"When there are long assignments on the computer, they don't give you enough time."*

– Fairfield-Suisun  
Community Library customer

*"I wish for a branch in North Fairfield...if only to return books to."*

– Fairfield-Suisun  
Community Library customer

*"It does not have many titles in Spanish, for books that really have literary relevance."*

– Fairfield-Suisun  
Community Library customer



Fairfield-Suisun Community Library



Children's Collection Area

### 3. COMMUNITY PARTICIPATION

#### A. Customer Satisfaction Surveys

The approximately 250 Fairfield-Suisun Community Library customers that completed customer satisfaction surveys had three major concerns: 1) the small size of the collection and its lack of variety, 2) the conflicts, such as noise, that arose when the library hosted incompatible activities, and 3) the shortage of computers. Customers also expressed a desire for more children's materials in the library and felt that the library would better serve them if there were more spaces for group study, eating and drinking, and studying with laptops.

#### B. Focus Groups

A total of 123 people attended the 7 focus groups convened to specifically discuss library services in Fairfield and the Cordelia/Green Valley area. Seventy-two of the focus group participants also completed surveys that asked about their level of satisfaction with various aspects of the Fairfield-Suisun Community Library. One-third of focus group survey respondents noted that they were unsatisfied with the collection while another one-third were not satisfied with the availability of computers. Satisfaction with parking at the library was split, with 32 satisfied and 30 not satisfied. Three-fourths were satisfied with the current location of the library; however, two-thirds of Cordelia residents were dissatisfied with the location of the library.

#### C. City Stakeholder Meetings

The Library met with 14 community leaders from the Fairfield metropolitan area at three separate City Stakeholder Committee meetings in order to formulate strategies for improving library services and facilities in Fairfield.

### 4. RECOMMENDATIONS

The specific recommendations for Fairfield were developed with the city stakeholders and are intended to address the unique needs in Fairfield.

Renovating the existing Fairfield-Suisun Community Library and bringing it up to the recommended service level guidelines will enable this facility to meet the community members' need for 21<sup>st</sup> century library services.

The Cordelia area is remote from the rest of the City and is sorely lacking in many community services. A full-service branch library that is accessible to school-aged children and residents within the area and that can serve as a social center for the community is vitally needed.

The north Fairfield branch will serve the residents on the side of town where most of the city's recent growth has occurred (new development has increasingly occurred farther away from the existing library branch). The northeast Fairfield branch will be centrally located in this area that has yet to be developed but is slated for future growth. Development strategies for north/northeast Fairfield may be modified pending revisions to the City's General Plan that may affect the future population of northeast Fairfield.

# APPENDIX C

## 7. NEXT STEPS

The recommendation to renovate the existing Fairfield-Suisun Community Library allows the library to remain at a location familiar to the community. The most immediate next steps are to educate customers on alternate sources of library services during construction and to identify the appropriate balance of services for the improved Fairfield-Suisun Community Library.

### Step 1: Design and Implementation

Once the design and renovation of the existing branch are complete, Fairfield residents will benefit from the modernized facility as well as the new, more efficient model of service delivery. The development of the Cordelia branch will also be forthcoming.

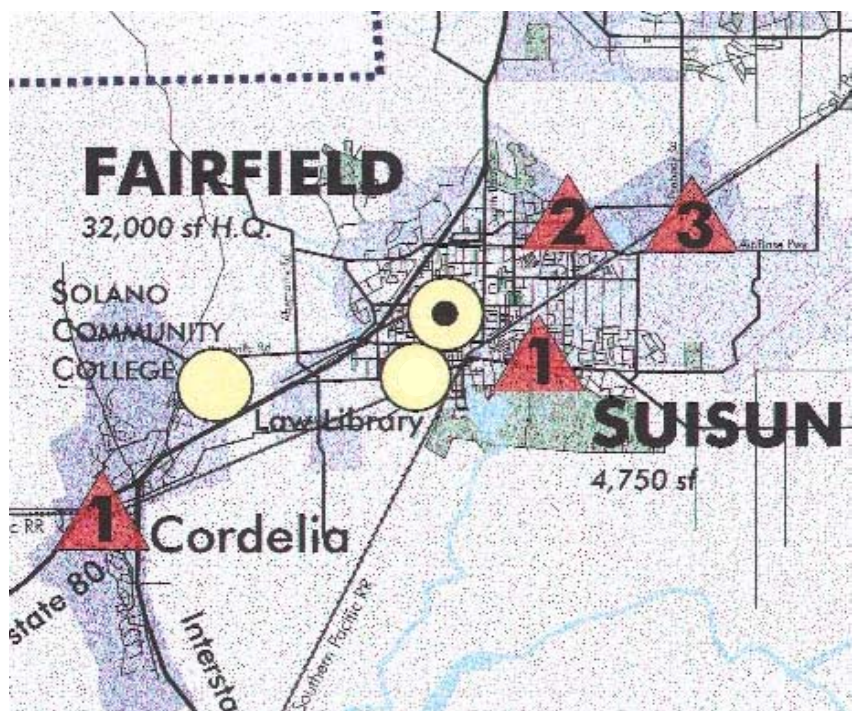
### Step 2: Partnerships

The City of Fairfield continues to be an invaluable community partner, as are the school districts of Travis and Fairfield-Suisun City. Continuing to cultivate these relationships will help to ensure the ongoing success of the Library in providing the services that Fairfield residents want and need.

### Step 3: Additional Opportunities

The implementation of this Facilities Master Plan is an ambitious endeavor due to the nature of partnerships; it also has the potential of being more successful because of the partnerships. The Library and its community partners will need to continue to respond to and create additional opportunities for the successful implementation of this Facilities Master Plan.

Phased Improvements (as a % of 2020 Need)		
2020		100%
Phase 3		
2010		74%
Phase 2		
2005		48%
Phase 1		
2000		28%
Current		



Phasing Plan implementation for Fairfield



# APPENDIX A

---

programming and meeting room space, computers and other equipment, service desks, staff work space, and storage needs. Public libraries that serve communities that are similar in population size and demographics to those in Solano County *and* that offer the full spectrum of print, programming, and electronic services need approximately 0.75 square feet per capita overall to meet the demand for library services in the communities they serve.

## A. Improved Book and Audiovisual Collections:

Current library planning guideline:  
*2.5 volumes for every resident*

Enhanced guidelines to meet the needs of Solano County:  
*2.875 volumes for every resident in metropolitan communities*  
*3.2 volumes for every resident in rural communities*

Libraries need to offer a range of books and other types of materials that meet the needs and interests of people of all ages, from toddlers to seniors. The collection needs to be broad enough to offer a variety of materials to customers from a variety of cultural groups and large enough to offer multiple copies of popular titles that are in high-demand. The Solano County Library's collection of books and audiovisual media has been growing in size and diversity in recent years and ***there are now close to 570,000 volumes countywide to serve over 390,000 residents. This represents an average of 1.6 volumes per capita.*** Unfortunately, this is much lower than the 2.5 volumes per capita that current library planning guidelines recommend in order to provide a sufficient number of books and other materials to meet community needs. And because of the growing multicultural and multilingual population as well as the rapidly increasing school age population in Solano County, the number of volumes per capita should be even higher than the standard library planning recommendation of 2.5 volumes per capita.

### Collections Guidelines

2.875 volumes per capita in metropolitan communities and 3.2 volumes per capita in rural communities.

***The Facilities Master Plan recommends that by the year 2020, libraries in Solano County metropolitan communities have collections that reach 2.875 volumes per capita.*** This recommended guideline of approximately 2.9 volumes per capita exceeds the most commonly used library planning guideline of 2.5 volumes per capita in order to meet the unique needs of metropolitan Solano County communities. These needs include a burgeoning school age population, a growing number of residents whose primary language is not English, and many people who want and need information in audio or video formats. In addition, this level of service ensures that there will be more copies of materials on hand to support students' class assignments as well as copies of selected material in English and other languages to meet the needs of the county's multilingual residents. This level also includes sufficient audiovisual titles in various formats to serve the needs of people who speak limited English, people with learning differences, people with vision or hearing loss, and people of all ages who prefer to access information in audio or visual formats rather than in print.



# APPENDIX A

rooms or group study rooms.

The existing number of seats is far fewer than what is needed based on current library planning guidelines, which call for 3 general purpose seats per 1,000 people in larger communities and 5 general purpose seats per 1,000 in smaller communities. Library planning guidelines recommend a higher number of seats per capita in rural communities (such as Rio Vista) in order to ensure that smaller libraries in such communities don't fall below the baseline number of seats a library needs to be successful.

*The Facilities Master Plan recommends that by the year 2020, libraries in metropolitan communities offer 3 general purpose seats per 1,000 people in their population and libraries in rural communities offer 5 general purpose seats per 1,000 people in their population.* As illustrated by the graph to the left, *these guidelines will enable the Library to add 816 general purpose seats countywide, bringing the total number of seats to 1,484.* This means that the Library will be able to *more than double the number of seats available countywide* for community members to use. This guideline will also allow the Library to accommodate the unique seating needs of each of the communities it serves.

## C. Additional Public Computers and Technology Training

- 1 public computer for every 1,000 residents  
(with a minimum of 20 public computers in each library)
- 4 to 12 dedicated technology training computers in each library

### Computer Guidelines

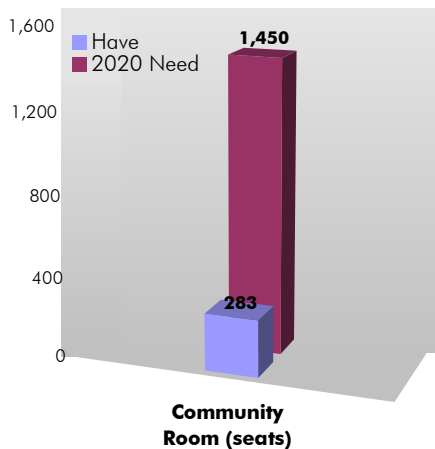
1 public access computer for every 1,000 people (with a minimum of 20 at each library) and 4 to 12 technology training computers at each library.

While traditional library services continue to play a major role in modern libraries, the digital revolution that has taken place in recent years means that community members increasingly look to their local branch library for access and assistance with computers and other technology. People of all ages now come to the library to use a computer, check the Library's online catalog, search the Internet, send e-mail, consult an online reference source, use a word processing program, or use an educational game in the children's area.

The demand for publicly accessible computers and other digital resources is constant and ubiquitous. This demand is expected to remain high well into the foreseeable future for a number of reasons. First, the cost of computer hardware, software and Internet service is still prohibitive for many people. Even among those people who do have their own equipment, many do not have access to newer high speed computers or Internet service. In addition, the Library often plays a central role in introducing new technology to the community and offering opportunities for community members to expand and update their technological skills. By providing access to computers and training on new technology and electronic resources, the Library will continue to serve as the community's primary bridge across the "digital divide."

# APPENDIX A

knowledge. This is particularly true for those Solano County communities with large numbers of residents who commute to jobs outside the communities in which they live. In these communities, the library plays an important role as the “community commons” – a place for residents to come together for community meetings, workshops, and other events. Because these activities typically involve verbal communication and multimedia presentations for large groups of people, every branch library should have a dedicated space for community meetings and similar programs so that such events do not conflict with other library uses. ***Currently, there are only four Solano County Library branches with dedicated space for community meetings, and three of these four community rooms are inadequate to meet the constant demand.***



The demand for this type of program space is only expected to increase as the population of Solano County continues to grow in the coming decades. ***The Facilities Master Plan recommends that by the year 2020, all of the County Library facilities have a dedicated community meeting room: smaller libraries should have a dedicated community meeting room with seating for up to 50 people and larger libraries should have a dedicated community meeting room with seating for 150 people.*** If a particular metropolitan community has only smaller library branches, at least one of these branches should have dedicated community meeting room space for up to 150 people. As illustrated by the graph to the left, ***these guidelines will allow the Library to increase the dedicated space it is able to provide for community events from 283 seats to 1,450 seats, an increase of more than five-fold in seating capacity.***

## F. Increase in Dedicated Space for Group Study/Tutoring:

Baseline: 4 to 16 seats in each library

Mid-range: 24 seats in each library

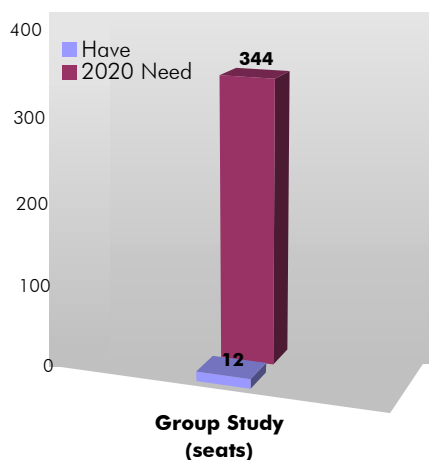
Maximum: 32 seats in each library

### Group Study Guidelines

Dedicated group study space for at least 4 people and up to 32 people, depending on community need.

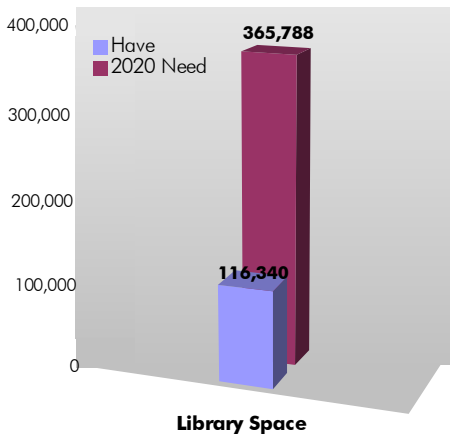
In addition to providing community meeting rooms where large groups of people can gather, Solano County branch libraries are finding an increasing need in their communities for places where small groups of people can meet. Such dedicated group study rooms provide students with a quiet place to work on school projects, get help with homework, or participate in a tutoring program without disturbing other library users. In addition to use by students, group study rooms are also used by other community members for a wide variety of activities, including book discussion groups, home schooling, investment clubs, and the Library’s Literacy Program.

***Currently, the Library only has dedicated group study space to accommodate 12 people countywide, far less than what is needed to meet even current demand for these kinds of spaces. The Facilities Master Plan recommends that by the year 2020, each library should have enough dedicated group study space to accommodate at least 4 people and up to 32 people, depending on community need.***













# APPENDIX A



illustrated by the graph to the left, *this guideline will enable the Library to increase the total amount of library space it is able to provide countywide from 116,340 gross square feet to 365,788 gross square feet by the year 2020.* This three-fold increase in the overall amount of library space will ensure that the people of Solano County have the space they need to use and enjoy the services available at their local community library for decades to come.

## Summary of the Library Service Level Guidelines

Each of the service level guidelines recommended in this Facilities Master Plan to meet both immediate and future needs for library services in Solano County is illustrated in the chart below:

	EXISTING SERVICE COUNTY-WIDE	RECOMMENDED SERVICE LEVEL GUIDELINES	RECOMMENDED 2020 SERVICE LEVELS
 <b>COLLECTION</b>	569,806 vol. 1.6 volumes/capita	Metro areas: 2.875 volumes/capita Rural areas: 3.2 volumes/capita	1,390,120 vol. 2.9 volumes/capita
 <b>SEATING</b>	668 seats 1.9 seats/1000 pop.	Metro areas: 3 seats/1000 pop. Rural areas: 5 seats/1000 pop.	1,484 seats 3.1 seats/1000 pop.
 <b>COMPUTERS/ TRAINING LAB</b>	155 computers 0.4 comp./1000 pop.	General Use: 1 comp./1000 pop. or 20 comp./facility min. Tech Training: 4 to 12 comp./facility	610 computers 1.3 comp./1000 pop.
 <b>STORYTELLING</b>	129 seats 0.4 seats/1000 pop.	Small libraries: 25 seats/facility Large libraries: 50 seats/facility	475 seats 1.0 seats/1000 pop.
 <b>COMMUNITY ROOM</b>	283 seats 0.8 seats/1000 pop.	Small libraries: 50 seats/facility Large libraries: 150 seats/facility One 150-seat room in cities >100,000	1450 seats 3.0 seats/1000 pop.
 <b>GROUP STUDY/ TUTORING</b>	12 seats .03 seats/1000 pop.	Baseline: 4 to 16 seats/facility Mid-range: 24 seats/facility Maximum: 32 seats/facility	344 seats 0.7 seats/1000 pop.
 <b>PARKING</b>	1151 spaces	Per city regulations & community needs -- spaces/s.f.	Adequate parking to ensure access -- spaces/s.f.
 <b>BUILDING SIZE</b>	116,340 s.f. 0.3 s.f./capita	Lower range: 0.6 s.f./capita Higher range: 1.0+ s.f./capita	365,788 s.f. 0.76 s.f./capita

## APPENDIX J

---

Proposed Comprehensive Amendment to the General Plan. City of Fairfield. March 2002

Solano County Library Customer Satisfaction Survey. Godbe Research & Analysis. 2001

Solano County Library Facilities Master Plan; Changing Communities, Changing Library. Group 4/Architecture, Research + Planning, Inc. February 2001

Solano County Library Facilities Master Plan; Changing Communities, Changing Library. Fairfield Stakeholders Notebook. 2001

Solano County Library Strategic Plan, FY 2001/02 – FY 2003/04.

U.S. Census Bureau. 1980 Census of Population and Housing

U.S. Census Bureau. 1990 Census of Population and Housing

U.S. Census Bureau. 2000 Census of Population and Housing



# APPENDIX H

## CORDELIA AREA SCHOOLS ACADEMIC PERFORMANCE INDEX BASE AND GROWTH CHARTS

Academic Performance Index (API )  
Base Report: 1999-2001 and Growth Report: 2001-2002  
Fairfield-Suisun Unified School District

### API Base Report

	1999 API Base <sup>1</sup>	2000 API Base	2001 API Base <sup>2</sup>	STAR 2001 %Tested <sup>3</sup>	2001 Statewide Rank <sup>3</sup>	2001 Similar Schools Rank <sup>4</sup>	2001-02 Growth Target <sup>5</sup>	2002 API Target <sup>6</sup>
<b>Elementary Schools</b>								
Mundy	739	749	764	98	8	3	2	766
Suisun Valley	774	754	743	100	7	2	3	746
Oakbrook	681	734	748	100	7	1	3	751
<b>Middle Schools</b>								
Green Valley	692	696	681	99	6	2	6	687
<b>High Schools</b>								
Rodriguez	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.

Source: California Department of Education

<sup>1</sup>The API scale is 200-1000. Only scores for students in the district the prior year are included in the calculation.

<sup>2</sup>The 2001 API Base Report reflects the first major change in the components that make up the API. The 2001 Base API includes results not only from the Stanford 9 norm-referenced assessment but also from the California Standards Test in English-Language Arts (CST ELA) of the Standardized Testing and Reporting (STAR) Program. The methodology for integrating results from the CST ELA was approved by the State Board of Education in September 2001.

<sup>3</sup>This percent is calculated by dividing the number of students tested by enrollment in grades tested as indicated on the October 1998 CBEDS School Information Form.

<sup>4</sup>Rankings are in deciles with 10 being the highest and 1 the lowest. For Statewide ranks, each decile contains 10% of all schools. For Similar Schools ranks, each decile contains 10% of the 100 most similar schools.

<sup>5</sup>The growth target is 5% of the difference between the 2001 API and the Statewide Performance Target of 800.

<sup>6</sup>This is the sum of the 2001 API plus the 2001-2002 growth target.

